

Subject:	Strategic Partnership Boards
Reason for briefing note:	To advise the Health and Wellbeing Board of the establishment of two strategic boards, one for adults and one for children.
Senior leader sponsors:	Hilary Hall, Executive Director of Adults, Health and Housing Kevin McDaniel, Executive Director of Children's Services Caroline Farrar, Executive Place Managing Director
Date:	29 March 2022

1 BACKGROUND

- 1.1 A paper developed in late summer 2021 set out the current position with strategic partnership boards in RBWM:
- There are no strategic partnership boards existing in the Royal Borough where agencies come together to agree strategy and monitor actions.
 - Where strategic partnership boards exist, they tend to be at an East Berkshire/Frimley level.
 - Where there are “partnership boards” in existence (autism and learning disabilities), they are, in reality, quasi user forums, albeit not fully representative.
 - With the exception of autism, there are no place-based strategies which set out the ambitions for specific cohorts of people in the borough.
- 1.2 The paper set out a proposal to develop six strategic partnership boards to support the development of partnership strategic and action plans with meaningful co-production, and to monitor the implementation and delivery of those plans within the wider context of the existing Frimley-wide and East Berkshire arrangements.

2 KEY IMPLICATIONS

- 2.1 Strategic partnership boards were proposed for the following cohorts of people, each with representation from the relevant agencies, together with a carer representative and a person with lived experience:
- Autistic people
 - People with learning disabilities
 - Older people and people with dementia
 - Carers
 - People with physical disabilities and those with sensory needs
 - People with mental health needs
- 2.2 Subsequently, it has been identified that strategies in relation to transitions and dementia would also be beneficial.

- 2.3 Feedback from the group was that although there was merit in the proposals, the time and resource requirement was too great and so alternative proposals have been developed for a single Adults Strategic Partnership Board and alongside it a Children and Young People's Strategic Partnership Board. Additionally, there is other partnership activity, such as the Mental Health Transformation Plan and the Accelerated Action Plan for SEND, which would benefit from increased strategic oversight.
- 2.4 Terms of reference for each board are attached at appendix 1, and have been framed within the vision, principles and priorities of the Health and Wellbeing Strategy/Place Strategic Framework. The role of each board is to:
- Develop and agree its strategy/strategies using all the principles of co-design and co-production.
 - Develop and agree an action plan to deliver the strategy/strategies.
 - Monitor and hold partners to account for the delivery of the action plans.
 - Respond to system and government initiatives and consultation.
- 2.5 Both boards are proposed to report direct to the Health and Wellbeing Board, including reporting on progress on a six monthly basis.

3 RECOMMENDATIONS

3.1 The Health and Wellbeing Board is asked to:

- a) Note the terms for reference for the two Strategic Partnership Boards.**
- b) Note that a progress report from each Board will come to the Health and Wellbeing Board in six months' time.**

Royal Borough of Windsor and Maidenhead

Adults Strategic Partnership

TERMS OF REFERENCE

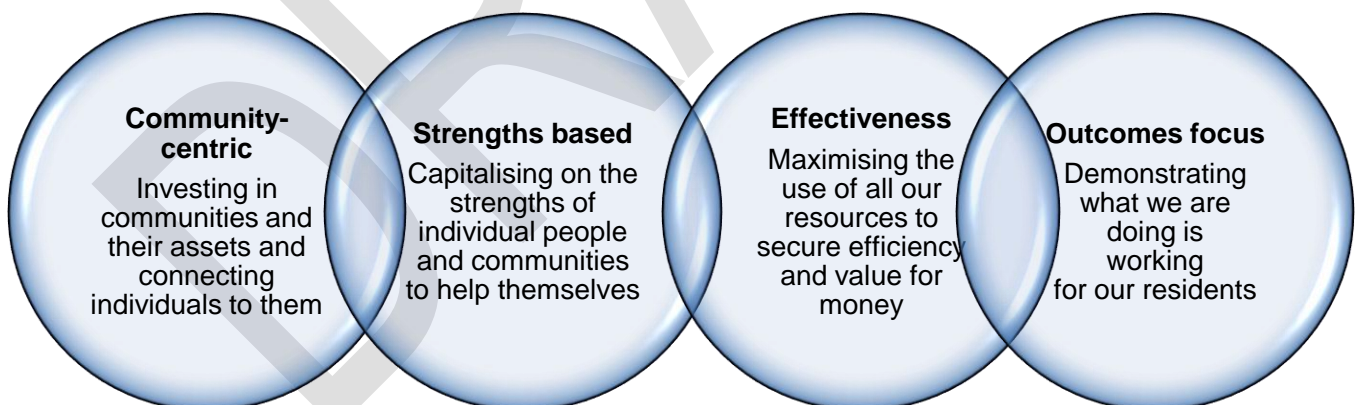
Scope and purpose

The Adults Strategic Partnership brings together agencies sharing responsibility for the successful delivery of outcomes and services for adults in the borough. In line with the objectives of the Health and Wellbeing Strategy, the Partnership enables strategic integrated decision making across the sector and robust monitoring of strategies for those adults facing particular challenges due to age, disability or long term conditions.

Our vision is that *“Everyone in the borough lives a healthy, safe and independent life, supported by thriving and connected communities”*. As system leaders, the individual members of the Partnership are collectively accountable for the impact of the system as a whole and not just for the individual priorities of their own organisations.

Principles

Our partnership will be driven by the core principles enshrined in the Joint Health and Wellbeing Strategy-Place Strategic Framework:



Measures of success

We believe we will have **succeeded** when all adults in the borough:

- ✓ Have the best start in life as children, which continues through adolescence, adulthood and older age.
- ✓ Lead active and independent lives for as long as possible.
- ✓ Enjoy sustained emotional health and wellbeing throughout their lives.
- ✓ Live in good quality homes in sustainable and supportive communities.
- ✓ Experience a good quality of life for longer, no matter where they live.

Priorities and responsibilities

The work of the Partnership is framed within the key **priorities** identified in the Joint Health and Wellbeing Strategy-Place Strategic Framework:

- Coordinating integrated services around those residents who need it most.
- Championing mental wellbeing and reducing social isolation.
- Targeting prevention and early intervention to improve wellbeing.
- Investing in the borough as a place to live in order to reduce inequalities.

The specific **responsibilities** of the Partnership are to:

1. Establish and develop a set of strategies for adults facing particular challenges due to age, disability or long term conditions in the Royal Borough of Windsor and Maidenhead, based on information from the Joint Strategic Needs Assessment, intelligence across all partner agencies and co-production with residents and carers.
2. Monitor and review the effectiveness of the strategies through an agreed outcomes framework framed around the agreed measures of success.
3. Be an active decision-making body within the borough helping to create collaborative working arrangements between organisations to deliver shared objectives.
4. Discuss developments within the wider adults sector, including the Government's reform of adult social care, and agree mechanisms for addressing any implications.
5. Be a shared space for partners to collaborate and actively promote and champion their own organisational priorities to key stakeholders within the sector to enable engagement and buy-in.
6. Address challenging issues that impact on the outcomes for people in the borough, developing and forming appropriate and shared mitigation actions.
7. Pool resources where this would be beneficial.
8. Deliver an annual impact report to demonstrate progress against the agreed strategies.

Governance

The Partnership reports to the Royal Borough of Windsor and Maidenhead's Health and Wellbeing Board on the contribution it is making to the delivery of the overarching Health and Wellbeing Strategy-Place Strategic Framework.

It works closely with other partnerships, including the Children and Young People's Strategic Partnership, Safeguarding Partnership, Community Safety Partnership, Housing Strategy Group and Climate Change Partnership, to ensure that activities and outcomes are aligned across the borough.

The Partnership will also actively engage with all user groups/networks and other representative bodies to ensure that people's voice is heard and that it influences and informs decision making. Groups/individuals will be encouraged to participate in the work of the Partnership through a number of different methods.

Membership

Membership will be drawn from the following organisations:

- Royal Borough of Windsor and Maidenhead
- Optalis
- Frimley CCG
- Berkshire Healthcare Foundation Trust
- Frimley Health Foundation Trust
- Primary Care Networks
- Achieving for Children
- Berkshire Care Association
- Thames Valley Police
- Berkshire Fire and Rescue Service
- Voluntary Sector organisations
- South East Central Ambulance Service

Members of the Partnership will be nominated by their organisation and will operate at an appropriate level of seniority and delegation. Representatives may be sent in the event of unavailability.

A minimum of 60% attendance will be required for formal decision making.

Membership will be reviewed on an annual basis.

Operating procedures

- Members must have the authority to speak, make decisions and, where appropriate, commit resources to the work of the Partnership, on behalf of their organisation/sector.
- A Chair and Vice-Chair will be elected at the first meeting of the year and hold office for one year.
- Administrative support for the Partnership will be provided by the Royal Borough of Windsor and Maidenhead.
- Time limited task and finish groups will be established, as required, to take forward agreed work.
- The Partnership will meet five times a year, with meetings taking place virtually.

Responsibility of the chair

1. Provide leadership for the Partnership.
2. Ensure the Partnership operates within the terms of reference.
3. Provide guidance and direction to lead officers tasked with activity within the strategies.
4. Hold agencies to account, where necessary, to ensure work to progress the targets within the strategies is achieved.
5. Challenge individual agencies, where required, in the event of continued non-attendance/engagement by their nominated representative.

Conflicts of interest

Members and any representatives/substitutes with a personal, financial or service interest in a matter being discussed, must declare that interest at the beginning of the meeting or as soon as they become aware of the potential conflict.

Date: March 2022

Date of review: March 2023

Royal Borough of Windsor and Maidenhead

Children and Young People's Strategic Partnership

TERMS OF REFERENCE

Scope and purpose

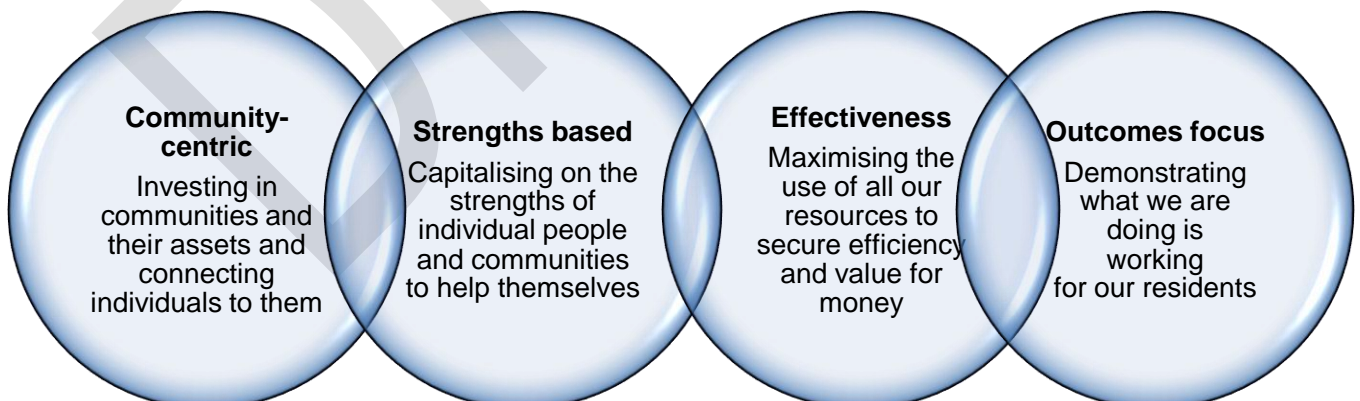
The Children and Young People's Strategic Partnership brings together agencies sharing responsibility for the successful delivery of outcomes and services for children and young people in the borough. In line with the objectives of the Health and Wellbeing Strategy, the Partnership enables strategic integrated decision making across the sector and the development, delivery and monitoring of the Children and Young People's Plan.

Our vision is that *"Everyone in the borough lives a healthy, safe and independent life, supported by thriving and connected communities"*. As system leaders, the individual members of the Partnership are collectively accountable for the impact of the system as a whole and not just for the individual priorities of their own organisations.

Under section 10 of the Children and Families Act 2014 the local authority is under a duty to make arrangements to promote cooperation between itself and organisations and agencies to improve the wellbeing of local children. The Children and Young People's Strategic Partnership fulfils this duty.

Principles

Our partnership will be driven by the core principles enshrined in the Joint Health and Wellbeing Strategy-Place Strategic Framework:



Measures of success

We believe we will have **succeeded** when all children in the borough:

- ✓ Have the best start in life, which continues through adolescence, adulthood and older age.
- ✓ Lead active and independent lives for as long as possible.
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- ✓ Experience a good quality of life for longer, no matter where they live.

Priorities and responsibilities

The work of the Partnership is framed within the key **priorities** identified in the Joint Health and Wellbeing Strategy-Place Strategic Framework:

- Coordinating integrated services around those residents who need it most.
- Championing mental wellbeing and reducing social isolation.
- Targeting prevention and early intervention to improve wellbeing.
- Investing in the borough as a place to live in order to reduce inequalities.

The specific **responsibilities** of the Partnership are to:

1. Establish and develop the Children and Young People's Plan for the Royal Borough of Windsor and Maidenhead, based on information from the Joint Strategic Needs Assessment, intelligence across all partner agencies and co-production with children, young people and families. The plan will act as a priority setting to represent the council's statutory plan for children and young people.
2. Monitor and review the effectiveness of the plan through an agreed outcomes framework framed around the agreed measures of success.
3. Be an active decision-making body within the borough helping to create collaborative working arrangements between organisations to deliver shared objectives.
4. Discuss developments within the wider children and young people's sector and agree mechanisms for addressing any implications.
5. Be a shared space for partners to collaborate and actively promote and champion their own organisational priorities to key stakeholders within the sector to enable engagement and buy-in.
6. Address challenging issues that impact on the outcomes for people in the borough, developing and forming appropriate and shared mitigation actions.
7. Pool resources where this would be beneficial.
8. Deliver an annual impact report to demonstrate progress against the agreed plan.

Governance

The Partnership reports to the Royal Borough of Windsor and Maidenhead's Health and Wellbeing Board on the contribution it is making to the delivery of the overarching Health and Wellbeing Strategy-Place Strategic Framework.

It works closely with other partnerships, including the Adults Strategic Partnership, Safeguarding Partnership, Community Safety Partnership, Housing Strategy Group and Climate Change Partnership, to ensure that activities and outcomes are aligned across the borough.

The Partnership will also actively engage with all user groups/networks and other representative bodies to ensure that people's voice is heard and that it influences and informs decision making. Groups/individuals will be encouraged to participate in the work of the Partnership through a number of different methods.

Membership

The Partnership aims to be a holistic collection of children and young people's service providers across Windsor and Maidenhead, as well as partners who play an important role in supporting the needs of children and young people in their everyday lives.

Royal Borough of Windsor and Maidenhead Council	Name of Member
Director of Children's Services (Achieving for Children)	Kevin McDaniel
Director of Social Care and Early Help (Achieving for Children)	Lin Ferguson
Consultant in Public Health (RBWM)	Anna Richards
Education Lead	Clive Haines
Chair of Schools Forum	Martin Tinsley
Windsor 3-Tier rep	Nina Adamson
Maidenhead/Ascot 2-Tier rep	Gemma Donnelly
Housing Head of Service (RBWM)	Tracy Hendren
NHS Organisations	
Place Managing Director, Frimley CCG	Caroline Farrar
Director Children and Young People, Berkshire Healthcare Foundation Trust	Karen Cridland
Director of Operations, Frimley CCG	Alex Tilley
Senior Transformation Lead, Frimley CCG	Pauline Peters
General Practitioner	Placeholder
Community Organisations	
Representative of the Voluntary Sector Forum	Placeholder
Partners	
Thames Valley Police, Borough Command Team	Superintendent Mick Greenwood
Parent Representative	PaCiP
Environment/Leisure Representative	Placeholder

Members of the Partnership will be nominated by their organisation and will operate at an appropriate level of seniority and delegation. Representatives may be sent in the event of unavailability.

A minimum of 60% attendance will be required for formal decision making.

Membership will be reviewed on an annual basis.

Operating procedures

- Members must have the authority to speak, make decisions and, where appropriate, commit resources to the work of the Partnership, on behalf of their organisation/sector.
- Arrangements for the Chair are to be agreed.
- Administrative support for the Partnership will be provided by the Royal Borough of Windsor and Maidenhead.
- Time limited task and finish groups will be established, as required, to take forward agreed work.
- The Partnership will meet five times a year, with meetings taking place virtually.

Responsibility of the chair

1. Provide leadership for the Partnership.
2. Ensure the Partnership operates within the terms of reference.
3. Provide guidance and direction to lead officers tasked with activity within the plan.
4. Hold agencies to account, where necessary, to ensure work to progress the targets within the plan is achieved.
5. Challenge individual agencies, where required, in the event of continued non-attendance/engagement by their nominated representative.

Conflicts of interest

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